

The Parish Council has full authority over village assets (recreation ground, village hall, nature reserve) and other areas over which it has budgetary responsibility. However, it does not have direct authority for most of its work and relies on representation and advocacy to address parishioners' interests and concerns. To achieve this, the Council requires common purpose, accurate navigation of government bodies, understanding of regulation, wisdom in its choice of allies and partners, and a clear authoritative voice.

Parish Councillor Job Description

Purpose.

To work collectively to improve the quality of life of the parishioners of Pluckley and enhance the environment in which they live.

Roles and Responsibility

1. Engage with residents to understand their interests and concerns
2. Provide leadership in promoting residents' interests both within the Parish and with external bodies.
3. Develop policies and strategies on matters impacting the community
4. Communicating decisions objectively and openly
5. Managing and making best use the estate and assets owned by the Parish Council on behalf of the residents.

Duties

1. To participate constructively in the governance of the Parish Council.
2. To participate fully in the formation, scrutiny and operation of the Parish Council's strategies, policies, Parish Neighbourhood Plan, budgets, standing orders and service delivery.
3. To ensure that the Parish Council is well managed
4. To prepare for and attend the monthly Council Meetings, and any liaison, trustee, standards committee, governing body, or working party to which you are appointed as a Parish Council representative.
5. To represent the whole Parish, listening with care to the opinions expressed, identifying common ground and help to form policies that meet the needs and aspirations of residents.
6. To keep up to date with developments that have an impact on the Parish and its residents. To help the Council publicise factual, detailed and timely information for residents and the public arena.
7. To promote the economic, social and environmental well-being and resilience of the Parish. To take an active part in the ongoing democratic process of developing an aspirational vision for the Parish.
8. To actively research "blind spots" where parishioners may be under-represented or excluded from the communal life of the Parish and address unmet needs.
9. To adhere to and uphold the Code of Conduct of Parish Councillors
10. To take up further skills and knowledge training as the Council advises.